



### Minutes rEACH ZOOM

15/05/2018

Subject	Discussion and decisions	Action items
Present	Arwen, Marij, Mara, Julia, Myriam, Alexia	
Apologies	Anne, Vibeke	
Follow-up previous meeting	<ul style="list-style-type: none"><li>No comments.</li></ul>	

ICCH networking stand	<ul style="list-style-type: none"> <li>• Marij drafted a poster that will be presented at the rEACH in-person meeting for feedback.</li> <li>• For the 'interactive' networking poster, a collaborative empathy map might be an option.</li> </ul>	<ul style="list-style-type: none"> <li>➤ <b>Arwen:</b> check with Lode Verreyen what is expected from rEACH re. presence at networking events</li> <li>➤ <b>Mara:</b> explore tools for interactive networking poster</li> </ul>
News from EACH	<ul style="list-style-type: none"> <li>• Consultancy is still in progress.</li> <li>• Next executive meeting is next week.</li> </ul>	
ICCH	<ul style="list-style-type: none"> <li>• Registration rates are slightly ahead of schedule compared to the Heidelberg conference.</li> </ul>	<ul style="list-style-type: none"> <li>➤ <b>Myriam:</b> check pre-conference workshop enrolment rates.</li> </ul>
Tools group	<ul style="list-style-type: none"> <li>• Group received an unclear response from SAS regarding placing the Excel file with tools on the EACH website.</li> </ul>	<ul style="list-style-type: none"> <li>➤ <b>Marij:</b> follow up on placing Excel file with tools on the EACH website with SAS.</li> </ul>
Funding group	<ul style="list-style-type: none"> <li>• The group submitted the cost-action application (!).</li> <li>• Wants to start thinking about new projects; the rEACH in-person meeting would be a good opportunity for this.</li> </ul>	<ul style="list-style-type: none"> <li>➤ <b>Myriam:</b> add project group presentations + a little more time to discuss the next steps of the funding group to the agenda of June in-person meeting.</li> </ul>
Summer School group	<ul style="list-style-type: none"> <li>• The Summer School paper is very close to completion; will be ready to submit next week.</li> </ul>	
Training group	<ul style="list-style-type: none"> <li>• No updates; will continue at in-person meeting.</li> </ul>	
Writing group	<ul style="list-style-type: none"> <li>• The rEACH update article for PEC is now online.</li> <li>• Peter Vermeir will start to write the next PEC piece in September.</li> </ul>	
SIG group	<ul style="list-style-type: none"> <li>• Questions posed by SIG leads in SIG reports need to be addressed.</li> </ul>	<ul style="list-style-type: none"> <li>➤ <b>Arwen:</b> discuss with other committees how to get back to SIG leads more efficiently.</li> </ul>
rEACH expertise	<ul style="list-style-type: none"> <li>• Excel sheet with rEACH expertise has been placed on the member area of the website: <a href="https://www.each.eu/members-area/reach-member-area/">https://www.each.eu/members-area/reach-member-area/</a></li> </ul>	
rEACH in-person meeting	<ul style="list-style-type: none"> <li>• Preliminary programme: <ul style="list-style-type: none"> <li>• Recruiting new rEACH members (Myriam)</li> <li>• Discussion of ICCH rEACH symposium (Marij/Anne)</li> <li>• Poster for networking stand (Marij)</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>➤ <b>Mara:</b> explore tools to 'brainstorm' about the possibility of new project groups.</li> <li>➤ <b>Myriam + Arwen:</b> prepare/draft agenda for June in-person meeting.</li> </ul>

	<ul style="list-style-type: none"> <li>• Summer school funding (Julia)</li> <li>• Further development of rEACH workshops (Vibeke/Mara)</li> <li>• Discussion on a newsletter and writing a report on the rEACH symposium (Arwen)</li> <li>• <del>Update on SIGs (Arwen)</del></li> <li>• Launch of tools 'beta' version (Marij)</li> <li>• Added this Zoom meeting: discussion of projects for funding group (Anne/Alexia)</li> <li>• Added this Zoom meeting: brainstorm about new project groups (Mara)</li> </ul>	
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### Action items

- **Arwen:** check with Lode Verreyen what is expected from rEACH re. presence at networking events
- **Mara:** explore tools for interactive networking poster
- **Myriam:** check pre-conference workshop enrolment rates.
- **Marij:** follow up on placing Excel file with tools on the EACH website with SAS.
- **Myriam:** add project group presentations + a little more time to discuss the next steps of the funding group to the agenda of June in-person meeting.
- **Arwen:** discuss with other committees how to get back to SIG leads more efficiently.
- **Mara:** explore tools to 'brainstorm' about the possibility of new project groups.
- **Myriam + Arwen:** prepare/draft agenda for June in-person meeting.