



Minutes rEACH Gotomeeting

April 12 2016

| Subject | Discussion and decisions | Action steps and follow-up by whom | Deadline |
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| Welcome | Present: Anne Moorhaed; Vibeke Sundling; Kim Gudzone; Dimitra Krystallidou; Li, Shuangyu; Gerald Humphris; Arwen Pieterse; Myriam Deveugele; Alexia Papageorgiou Apologies: Julie De La Londe | | |
| Approval of minutes of last meeting | approved | To be put on the website MD | |
| Document on structure of rEACH | Everyone is very happy with the document. Some confusion was mentioned about the different term used. Small changes were mentioned. Arwen proposed to terminate this subgroup once all documents are approved | To proposed changes in track changes to Arwen Arwen will adjust the document and send to Myriam to be put on the website | ASAP |

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| | <p>and on the website. Nevertheless this subgroup will be needed to assure quality, transparency and democracy within rEACH. In the June meeting we can think about new tasks/name for this group.</p> <p>Short texts need to be written for the website, including a link to the document.</p> | Arwen to write short text for the website and to send to Myriam | ASAP |
| Website: changes started, decision on what to write and who will | <p>The changes on the website will be done step by step.</p> <p>At this moment only core group members to appear on the website. In the June meeting, that will be a meeting for EACH members only, we need to decide who will be members of rEACH for the forthcoming two years. After this all the names must appear on the website.</p> <p>First documents will be on the structure of rEACH.</p> <p>Kim will have a look at the part of young EACH and adapt this to become a SIG</p> <p>After this the group will decide which parts needs to be changed or added</p> | <p>To be put on the draft agenda of the June meeting.</p> <p>MD to add missing core members to the website</p> <p>Arwen to review and give suggestions.</p> <p>Kim to do suggestions for change and to send to Myriam</p> | |
| Report from every subgroup | <p>Structure: see above</p> <p>Funding: The COST action proposal will be submitted by April 25. Gerry and Myriam will be included as consortium members, invitation will be send. There can only be 5 countries included, the maximum is reached (Portugal, UK, Norway, Belgium and ...). Sandra Van Dulmen could be asked as a professor in Norway. Evelyn cannot be added as the Netherlands are not included in the consortium.</p> <p>Support and mentoring: Gotomeeting Julie – Myriam went well. Suggestion to restart this subgroup in the June meeting.</p> <p>Training: Vibeke reported that this group is waiting for the response of the group of Julie to merge. As the work of the subgroup on mentoring and support is postponed, this could be postponed to June as well. Both groups need to take initiative to start workshop etc. This is not really urgent as there</p> | <p>Elisabeth Loureiro to send invitation</p> <p>Anne</p> | |

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| | <p>will be pre-conference workshops of rEACH in Heidelberg. Vibeke asked about the streaming of the keynotes of the conference. This was negatively advised by the planning committee. Maybe to reconsider for Porto. We could ask keynote speakers to send a short video presentation about their keynote. This would not serve the aim of the training group but could facilitate the keynote speakers to be less reluctant to be videotaped in the future.</p> <p>Network and connection: Kim reported that the group (tEACH and rEACH subgroup) waited for consent of the SC to go on with a questionnaire to EACH members. The SC agreed, but insisted that all questionnaires would go in one email. Kim will present this to the group of tEACH and go on with the work. Managing content groups: Demi and Jo are reviewing and approving onemore SIGs: Verona codes. The suggestion was made to change the name of this group to Managing SIGs. Agreed! Sharing information: Shuangyu has sent the latest version of the template and is waiting for comments. As a subgroup of tEACH is doing the same for teaching both groups need be in contact. Moreover tEACH has much experience with searchable database on our website.</p> | <p>To comment on the document – all</p> <p>To discuss in the Heidelberg planning committee Gerry-Myriam</p> <p>Name to be changed on every document!</p> <p>Vibeke to send an email to the tEACH subgroup including Marcy Rosenbaum and Myriam and Gerry</p> | |
| Symposium Heidelberg submitted – Gerry | The symposium is submitted to the Heidelberg planning committee. Suggestion: Demi to swop with Gerry for co-chairing the symposium with Myriam. Gerry has a short presentation during the symposium. Demi agreed. | | |
| Preparation of the in person meeting of June - Myriam | Several topic were mentioned | Myriam to start the draft agenda Myriam to send invitation for the meeting in June. | |
| Report of the SC meeting | The SC is very pleased with the progress rEACH is making and congratulates | | |

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| in Verona (March | all the participants!!! | | |
| AOB | | | |