

Steering Committee - St-Andrews - 06/09/2012

Attendance register:

*Present:*

Karolien Aelbrecht (BE, daily secretary), minutes

Jette Ammentorp (DK, national representative)

Cadja Bachmann (D, national representative)

Charo Dago (ES, deputy NR)

Hanneke de Haes (NL, chair of R-EACH)

Lidia del Piccolo (I, national representative)

Myriam Deveugele (BE, national representative, president)

Arnstein Finset (NO, PEC advisor)

Pål Gulbrandsen (NO, national representative)

Greg Makoul (USA, AACH advisor)

Olivier Nardi (F, national representative)

Marcy Rosenbaum (USA, national representative; co-chair of T-EACH)

Sara Rubinelli (CH, national representative)

Peter Salmon (UK national representative, past president)

Jonathan Silverman (UK, chair of T-EACH, president-elect)

Ellen Smets (NL, national representative)

Marc Van Nuland (BE, deputy NR)

Sandra van Dulmen (NL, honored secretary/treasurer)

Gerry Humphris (UK, deputy NR),

*Absent:* Hadass Goldblatt (Isr National representative)

The order of the day:

1. *Welcome to all new members.*
2. *Organizing Steering Committee meetings, principles:*

-twice a years, once during the (EACH/AACH) conference and once in February/March in Italy (surroundings of Verona). As all the meetings are in combination with other activities, it is hoped that most representatives can be present.

-financial help for traveling and lodging may be possible but needs careful consideration; EACH has a small budget if necessary.

-a telephone conference will be set up for those who cannot be present.

-the minutes of this meeting will be circulated

-agenda, venue, date and hour of the next meeting will be send in due time

### *3. National representatives and deputies:*

Israel and France have no deputies, we hope this will be resolved by 2014. (will be discussed with the representative). All other countries are represented at the moment..

### *4. Task of a national representative*

There are two main tasks:

-To serve on the committee where decisions about EACH has to be taken;

-To be an active representative/deputy in/for your country: e.g.to e-mail the participants of the conference and let them know what EACH is and what it stands for; to recruit new members and be visible for those members; also, to bring topics of your country to discuss on the committee (e.g. by sending the agenda to your members in advance and ask their opinion).

Discussion

Sara points out that in Switzerland it is difficult to network between researchers due to linguistic problems.

Jonathan suggests the creation of a clearly written list of what the duties (e.g. what to do and when to do it) are of the national representatives and deputies. Because there is no time for this discussion during the meeting, he will start an e-mail discussion among the national representatives/deputies.

Pål brings up the PR-problem of EACH, namely that the organization is not sufficiently known. He suggests approaching - as a task of the national representative/deputy - all the health professional organizations, which often, on their website, have links to resources that are important to their organization and ask for a link to the EACH-website.

Jonathan points out that, in the future, if national representatives/deputies will bring material to the meetings, these meetings will have to be long enough, so there is enough time for discussion.

Myriam endorses this need for more time.

### *5. Access to the standing committees*

Cadja says that many researchers in Germany are frustrated (because no proper access to R-EACH) and some left EACH. She would like to offer her colleagues larger R-EACH networks (collaboration and networking).

Myriam endorses this important topic and says that this will be discussed within R-EACH in the short term.

Peter mentions that we need an explicit relationship between the standing committees and members. Each committee must be representative for the members within the topic of the committee. R-EACH will probably need to re-organize.

Marcy suggests using something similar to the pairing with colleagues website, for researchers who are willing to collaborate with other researchers.

#### *6. SDM (Shared Decision-Making)*

Glyn Elwyn was invited to speak to the old steering committee about providing a structure within EACH for the shared decision making group. Glyn explained that he was not talking on behalf of all members of the group which has disparate views on this matter. He asks EACH to consider providing a home for the shared decision making community perhaps through the emerging concept of implementation. In the discussion, EACH offers to foster the idea. If sufficient numbers of the SDM community become members of EACH, EACH is willing to offer a standing committee (on implementation) and a track within the conferences. This will be communicated to Glyn after this meeting. It will be prepared in the executive committee and Peter and Myriam will continue the dialogue with Glen.

Greg explains that the SDM community will not need to run their own conferences anymore if they can merge with EACH or AACH, where they are welcome as well.

#### *7. Planning and scientific committee for the ICCH organized by AACH in Montreal 2013*

Gerry will serve on the planning committee

EACH offers R-EACH and T-EACH members for the scientific committee.

Peter would like to see the next conference to be more clearly seen as ICCH (organized by EACH or AACH). Creating a new logo was discussed with Greg and other board members of AACH. The opinions within the Steering Committee differ on this matter. Further discussion is required. The EC will prepare this discussion and present the conclusions for discussion during the next meeting in February 2013.

#### *8. PEC:*

- PEC is returning to have EACH/AACH pages: for four issues a year, two pages will be reserved for EACH and for four issues a year, two pages for AACH. He suggests that the pages are used by T-EACH and R-EACH (each one page for presentation of activities, conference, etc.). It is also suggested that a logo will be used to indicate these pages. This will be discussed further.

- There will be some changes in PEC, in terms of presentation and outlook (more modern look)

#### *9. Jozien Bensing award.*

- Promotion of the award, in order to obtain more candidates (= task for national representatives/deputies!);

-Deadline: In order to get the committee (Past presidents, past grant receivers) together, the deadline needs to be earlier (April/May);

-Announcement before the conference, so the winner of the award can be prepared and prepare a speech..

#### *10.Future conferences*

Conference 2016: Heidelberg.

Conference 2018: Call for organizers will open soon.

Next meeting February 28, Verona Italy. Keep the date!

Details will be mailed